



We are GEP

GEP is a diverse, creative team of people passionate about procurement. We invest ourselves entirely in our client's success, creating strong collaborative relationships that deliver extraordinary value year after year. We deliver practical, effective consulting, outsourcing and technology solutions that enable procurement leaders to maximize their impact on business operations, strategy and financial performance. With offices and operations in North and South America, Europe and Asia, we have local presence on a global basis.

Job description - Senior Associate

Summary:

As a Senior Associate, you will be involved in every phase of a consulting engagement, from pre-proposal research through final implementation. Almost immediately, you will join a project team, working at a client location, sharing your ideas, solving problems and providing solutions in the areas of purchasing, supply chain management, business process outsourcing, and technology. Candidates will build their project management and client management skills, and further develop their communication and presentation abilities.

Job Responsibilities:

- Gathering and analyzing data
- Helping to generate proposals and lead certain client and analyst teams
- Recommending actions and help clients implement them
- Having opportunities to create intellectual capital and recruit new consultants
- Working closely with senior management and clients to create customized purchasing proposals
- Analyzing client spend data and creating deliverables for the project
- Introducing suppliers to the client's purchasing needs, eSourcing process, and reverse auction technology
- Understanding client needs to provide flawless service
- Assisting with business development activities
- Working with Corporate Communications to increase awareness of our services
- Working with senior management to develop selling tools for key clients

Job Requirements:

- Bachelor's degree in Business Administration, Economics, Finance, Accounting or related field with a GPA of 3.3 or above and at least 2-3 years prior consulting experience or industry experience
- Demonstrated excellent quantitative, analytical, and communication skills

- Strong academic, extracurricular, or work experience in business, Internet, or relevant industry areas is needed
- Demonstrated highly motivated team player with the ability to work with minimal supervision
- Proficiency in MS Office Suite: including Word, PowerPoint, and Excel (ability to create formulas and to analyze data)
- Fluency in multiple languages is a plus

Growth Opportunity:

Candidates will have opportunities to further develop their skills as part of their continuous professional development through various training and development techniques offered within GEP.

- On-going training to enhance client relationship management skills
- Grow category knowledge to expert levels
- Diverse exposure to GEP's clients in several Industry verticals – Manufacturing, Life Sciences, Automobile, CPG etc.
- Lateral career progression (upon proven capabilities) to GEP's service roles – Supply Chain, Technology and other Consulting area

IN CASE OF INTEREST PLEASE SEND YOUR CV AND MOTIVATION LETTER TO: recruiting.prague@gep.com

IMPORTANT!!

Please, note: according to the new changes in General Data Protection Regulation (GDPR), in order for GEP to be able to manipulate with your CV, we kindly ask you to send us back this Protective agreement text:

“Consent to processing of personal data”:

By providing my personal data contained in my professional Curriculum Vitae I, YOUR NAME AND SURNAME, give my consent to processing of them according to Act No. 101/2000 Coll., on personal data protection. The consent is granted to GEP, Czech Republic, s.r.o. for the purposes of the selection procedure for the given job and further for the purposes of registration of myself as a potential employee of the company. I give my consent for the term of 1 year from the date of provision of the personal data. I acknowledge that the consent is given voluntarily and may be withdrawn at any time. The data cannot be provided to any third parties without my consent.